

Revised Exit Functionality on MOSES to align with TEGL 17-05

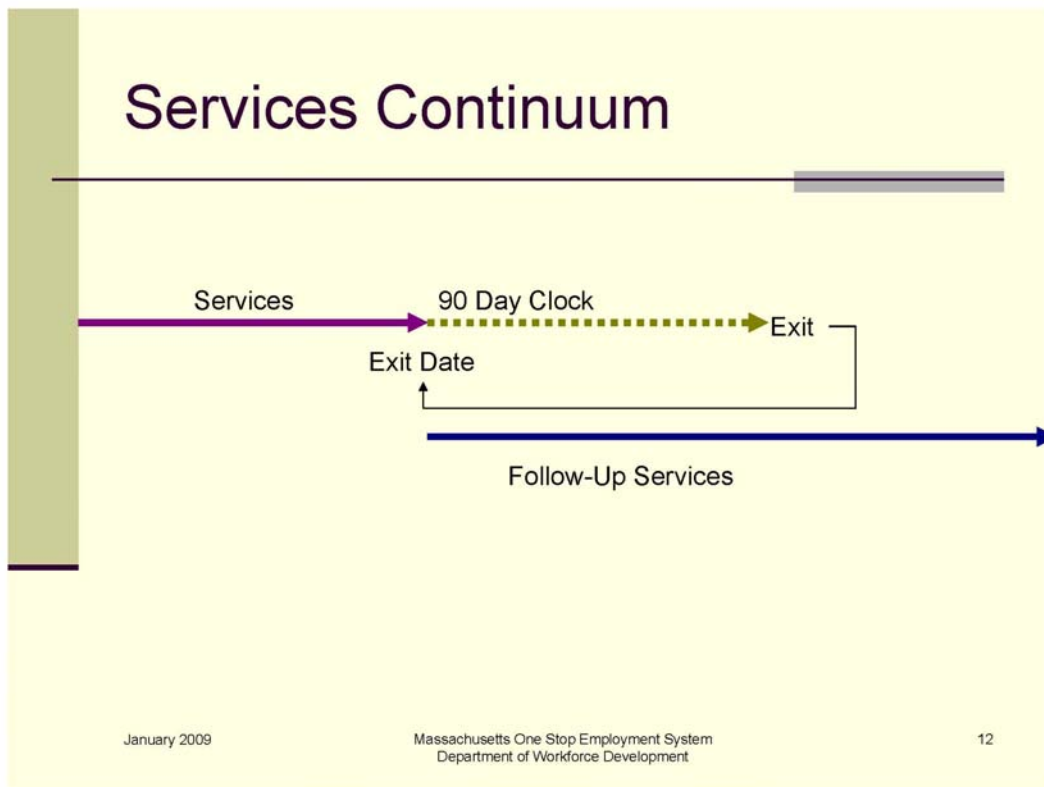
This implements a Department of Labor federal reporting requirement to standardize the exit date across all programs.

What is the definition of program exit? [from TEGL 17-05]

The term program exit means a participant has not received a service funded by the program or funded by a partner program for 90 consecutive calendar days, and is not scheduled for future services. **The exit date is the last date of service.**

The Services Continuum

The *services continuum* (below) depicts the general concept stated in TEGL 17-05 regarding [the timing of] services, exit and follow-up services. The *90 Day Clock* will *restart* with each reportable service posted to MOSES. Only after no reportable services have been posted to MOSES for 90 consecutive calendar days, will the federal report consider that job seeker an *exiter*.



Last Reportable Service Date Display

The Last Reportable Service Date will now display on the Basic tab of MOSES. This is the last date that the job seeker received a federally reportable service and will be reported as the job seeker's exit date once all services, other than follow-up services, have been delivered.

The screenshot shows the 'Job Seeker Membership (TEST, I.M.)' form. The 'Basic' tab is selected. The 'Programs' section is circled in blue and displays the following information:

Program Name	Apply Program Status	History
Job Match	<input checked="" type="checkbox"/> Info. Complete - On	[Icon]
Program Eligibility	<input checked="" type="checkbox"/> Info. Complete - On	[Icon]
Case Management	<input checked="" type="checkbox"/> Enrolled	[Icon]

Below the table, the text 'Last Reportable Service Date: 01/13/2009' is displayed. Other sections of the form include 'General Information', 'Race / Ethnicity', 'Address', 'Contact', and 'Special Accommodations'.

Exit Warning

When attempting to exit a job seeker from the Title I, Trade or Veteran's programs before 90 days have elapsed since the last reportable service date (LRSD), a warning will display to remind you of the TEGL 17-05 definition of an exit. This is only a warning and you may proceed with the exit if appropriate.

The screenshot shows a software window titled "Job Seeker Membership (TEST, I.M.)". The window has a menu bar with "Basic", "Full", "Education", "Work Experience", "Events", "Alerts", "Case Plan", "Services", and "Special Programs". The "Alerts" menu is currently selected. The main area displays "General Information" for a user named "TEST, I.M." with SSN: 999-38-0001 and ID: 11321610. The user's date of birth is 01/01/1960, and their last reportable service date is 01/13/2009. A "Recent Service Date" dialog box is open, displaying a warning: "Based on this customer's Last Reportable Service Date, 90 Days has not elapsed. According to the definition of an exit in the USDOL/ETA TEGL 17-05, a participant should be exited only after no services have been received for 90 consecutive calendar days, and then the exit date should be the last date of service. Do you wish to continue exiting this program?" The dialog box has "Yes" and "No" buttons. The background window also shows a "Residence Address" section with fields for address, country, zip, and city, and a "Contact" section with "Confidential" and "HITG Confidential" checkboxes.

Default Exit Date

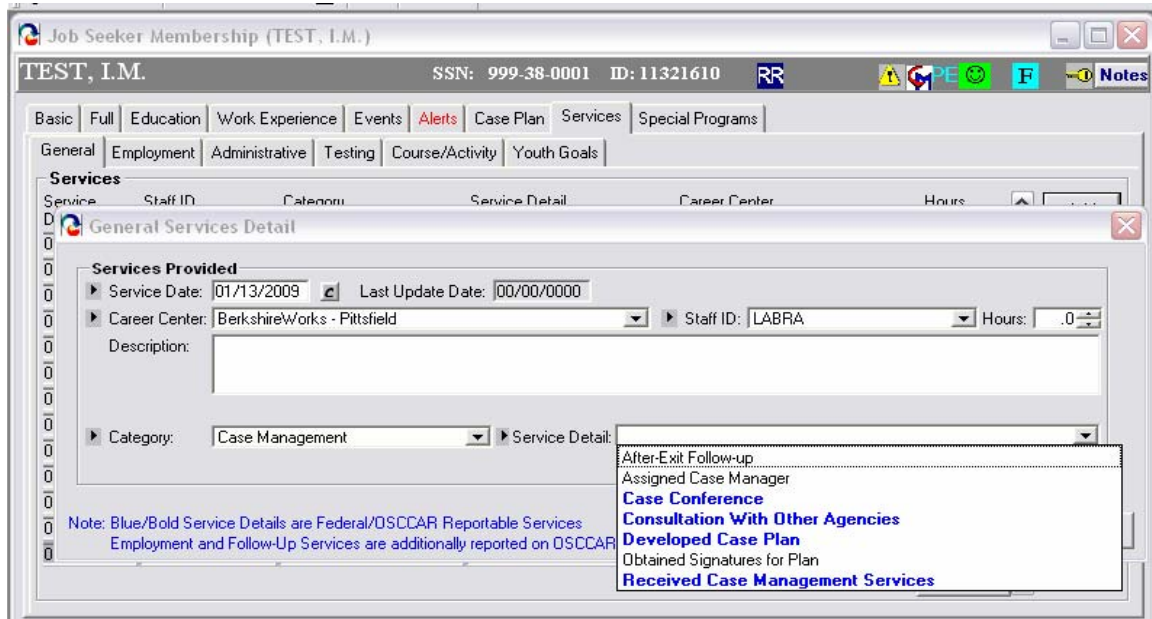
When attempting to exit a job seeker from the Title I, Trade or Veteran's programs, the MOSES application, by default, will use the last reportable service date (LRSD) as the exit date. This can be changed if necessary, but generally speaking, it should not.

The screenshot shows the 'Job Seeker Membership (TEST, I.M.)' application window. The window title bar includes the name 'TEST, I.M.', SSN: 999-38-0001, ID: 11321610, and a 'Notes' icon. The main content area is divided into several tabs: 'Basic', 'Full', 'Education', 'Work Experience', 'Events', 'Alerts', 'Case Plan', 'Services', and 'Special Programs'. The 'Basic' tab is selected, showing 'General Information' with fields for 'First Name' (I.M.), 'Middle Initial', 'Residence Address', and 'Mailing Address'. Below this is the 'Program History' section, which contains a table with columns for 'History No.', 'Program Name', 'Program Status', 'Start Date', and 'End Date'. A blue arrow points to the 'Start Date' field for the 'Exited' record.

History No.	Program Name	Program Status	Start Date	End Date
	WIA Title I - Adult	Exited	01/13/2009	
1775465	WIA Title I - Adult	Enrolled	05/17/2008	01/13/2009

Services Tab Note and Service Detail Display

There is now a *Note* displayed on all services screens indicating that any services that appear in **blue/bold** are the ones that will count towards the federal report and will also be the ones that update the last reportable service date (LRSD) on the Basic tab.



Some things to remember:

- Last **Reportable** Service Date *is* the Exit Date
- Not all *Services* posted on MOSES are **Reportable**; e.g. *Assigned Case Manager* and *After Exit Follow-Up*
- Some services are OSCCAR reportable but will not restart the 90 Day Clock (i.e. not federally reportable); e.g. *Follow-up, After Exit Follow-up*
- This new process applies to Title I (Adults, Dislocated Worker and Youth), Trade and Vets programs...for now.
- ***This implements a Department of Labor federal reporting requirement to standardize the exit date across all programs***

TWO MAIN POINTS TO TAKE AWAY:

1. **MAKE THE EXIT DATE THE LAST DAY OF SERVICE**
2. **DON'T LET 90 DAYS LAPSE WITHOUT EITHER AN EXIT OR A SERVICE**